



To print vaccination records from the Patient Portal

Vaccination information appears on the Patient Portal Medical History page if the information is filled out in your patient chart. This information includes the following:

- Vaccine name
- Vaccine type
- Administered date
- Manufacturer
- Lot number
- Expiration date
- Route
- Site
- Amount (with units)
- Vaccinator, VIS Given date
- Date on VIS

To print the vaccination record (patient instructions)

- 1. Log on to the Patient Portal.
- 2. Click <u>My Health</u> on the left side of the page.
- 3. Click <u>Medical History</u>.
- 4. Scroll down to the Vaccinations area of the page.
- 5. To see more information, click **Show vaccine details**.
- To print the vaccination record, click <u>Print</u>.
 A .pdf version of the vaccination record appears.
- 7. Print the .pdf file.