
To create a new Patient Portal account without an invitation email

Important: To comply with the Children's Online Privacy Protection Act (COPPA), patients under the age of 13 cannot create self-registered Patient Portal accounts, and Valley Perinatal Services cannot register or invite new Patient Portal users under the age of 13.

1. On the Patient Portal or Patient Information Center landing page, click [Sign up today](#).
2. **Who will use this account?** — Click the **Patient** option.

Enter your registration information

3. **First name** — Enter your first name.
4. **Last name** — Enter your last name.
5. **Date of birth** — Select your date of birth.
6. **Gender** — Select your gender.
7. **Email** — Enter your email address.
8. **Phone** — Enter your phone number.
9. **Is this a mobile phone?** — Select **Yes** or **No**.
10. **I'm not a robot** — Check the box, enter the CAPTCHA information, and click verify.
11. **Click Continue** — The Verify Your Identity page appears.

Verify your identity

12. If you are not currently registered at Valley Perinatal Services, select a provider and a location from the menus shown.
Important: If you are currently registered at VPS and see the **Register as new patient fields**, stop the registration process and call VPS at 480-756-6000 to determine why your demographic information was not recognized.
13. The Patient Portal will send you a temporary passcode. Select how this passcode should be sent: email, call, or text message.
14. Enter the email address or phone number and then click Send Code .
15. Enter the temporary passcode that you received by email, phone call, or text, and then click Continue .
The Set Password page appears.

Set your password

16. **Password** — Enter a password that meets the criteria on the right. This password must be 8-20 characters long and must have at least one uppercase letter, one lowercase letter, and one number or symbol.
 17. **Confirm password** — Enter your password again.
 18. **Remember this computer to save time resetting your password** — If you're using your own computer or a computer that you trust, you can select this option to make it faster to reset your password if you ever need to. If you're using a public or shared computer, do not select this option.
 19. Click Terms and Conditions and Privacy Policy to read both documents, and then check the box to accept the Terms and Conditions and the Privacy Policy.
 20. Click Continue .
The Welcome page appears. You are now logged in to your Patient Portal or Patient Information Center account.
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